**Application for a Bachelor Thesis Project (topic pool)**

Lucerne School of Business posts the topics for Bachelor Thesis Projects at the **beginning of the academic year** (mid-September). Students then work on their projects between **calendar week 45 of the current year and calendar week 26 of the following year**. Applications for topics must be received by **mid August** of the current year.

1. **Client**

|  |  |
| --- | --- |
| Organization: |       |
| Contact person: |       |
| Function: |       |
| Address: |       |
| Postcode/place: |       |
| Telephone: |       |
| Fax: |       |
| E-mail: |       |
| Cost code: | (Indicate the cost unit for an internal client)       |

(please check and fill in contact information if appropriate)

I am already in contact with the following person at the HSLU - W for supervision/ work on this topic: (Name, Function HSLU - W)

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1. **Details on the suggested topic for the Bachelor Thesis Project**

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| --- | --- |
| Topic (working title): |       |
| Context:(Brief overview, key words) |       |
| Objectives:(key words) |       |
| Enclosures:(list of enclosures) |       |

**3. Conditions**

Lucerne School of Business funds the cost of lecturers who supervise students as part of its training expenses. The university charges the client an estimated administrative fee of CHF 800, incl. 8% VAT, per Bachelor Thesis Project. Furthermore, the client and the student must agree on a budget for whatever expenses are incurred. The budget must also take into account any additional services (e.g. support for statistical analyses or additional advice from lecturers) that may be requested.

1. **Address**

All requests for information in connection with the Bachelor Thesis Project and all topic applications are to be submitted to:

Lucerne School of Business

Transfer Services - Student Projects

Zentralstrasse 9

P.O. Box 2940

CH-6002 Lucerne

T: 041 228 42 07

E-mail: transfer.wirtschaft@hslu.ch

|  |  |
| --- | --- |
| Date: |       |
| Signature, or Surname, first name of contact person: |       |